## EXHIBIT 10-C A&E CONSULTANT CONTRACT REVIEWERS CHECKLIST

Contract Extension

	Contract Ext	,01101011.	
Dat	te: 06/26/2018 Amendment:	[7] I	District: 7
Age	ency Name: Los Angeles County Department of Publ		
_	leral or State Project Number: N/A		<del></del>
Loc	cal Agency Contract Number/Solicitation Number:	PW13972	
	nsultant Name: Kleinfelder, Inc.		······································
	ginal Contract Period: Begin: 07/27/2015		End: 07/26/2018
	ginal Contract Dollar Amount: Not to exceed \$3,500,000	on federally-funded projects F	unding: Federal/State
			<u> </u>
No.	DESCRIPTIO	N <sub>.</sub>	<del></del>
A.	PROCUREMENT PLANNING		
1.	Description of need for consultant: Operational needs and spe	cialized materials testing	
			· · ·
Ź	Local agency contract administrator information		
	a Name: Greg K. Johnson		
	b Phone: (626) 458-7986 Email:	gjohnson@dpw.l	acounty.gov
3	Do you have a scope of work?	***************************************	select
	a Does the scope of work include a consultant in a management	support role?	select
	b Is the schedule specified in the scope of work?		select
4	Independent cost estimates (23 CFR 172.7(a)(1)(v)(b))		
	a What is the total value of independent cost estimate?		
	b What cost estimating technique was used?	select	
B.	SOLICITATION DOCUMENTS AND ADVERTISEMENT		
1	Consultant selection committee and conflict of interest		
	a What is the number of panel members?		
	b Was Conflict of Interest form (EXHIBIT 10-T) signed by all?		select
	c Was Conflict of Interest form (EXHIBIT 10-T) dated by all?		select
2	Does the solicitation contain a procurement schedule?		select
	Type of contract?	select	, , , , , , , , , , , , , , , , , , , ,
	Method of payment?select		
5	Evaluation criteria and weights (EXHIBIT 10-B)		
	Were weight values assigned to criteria?		select
6		select	
	Length of contract (in years):		
7	DBE utilization goal setting (Federal-funded only)		
	a Was Exhibit 9-D submitted?		select
	b Was Exhibit 10-I included in solicitation?		select
	c What is the DBE Utilization Goal (%)?		·
	d If No goal (not Zero goal), explain:		· ·
	e Was a Good Faith Effort (Exhibit 15-H) approved by LPA?		select
8	Records of publication for RFP or RFQ		
	Was widespread publication used to advertise the RFP/RFQ (E	G newspaper, web posting,	
	Planetbids, etc. )?		select
	Specify:		<b>!</b>

No.	DESCRIPTION	
	b How long was the advertisement period (in days)?	
9.	Records of response to solicitation	
	a How many consultants responded to this solicitation?	
	b Does your agency have a proposal responsiveness checklist?	select
	c Were records of response documented (e.g. log sheet, copies of time-stamped envelops, other)?	select
	Specify:	
C.	EVALUATION AND SELECTION	
1	Documentation of consultant selection	
	a How many consultants were evaluated?	
	b Were evaluation criteria the same as in solicitation?	select
	c Original score sheets and final rankings	
	1. How many score sheets were signed by all?	
	2. How many score sheets were dated?	
	d Was Exhibit 10-O1 included in proposal (Federal funded only)?	select
	e Was Exhibit 10-U submitted if there is a consultant in a management role (if applicable)?	select
2	Develop top ranked consultants and notify all interviewees	
	a Did you notify all candidates of their ranking?	select
	b Did you conduct oral interviews?	select
3	Cost proposal	
	Is cost proposal in Exhibit 10-H format or equivalent complete and in the correct form based on the	
	a method of payment?	select
	b Payment Method:select	
	c Is direct labor cost proposal broken down by job classifications and types of costs and/or rates?	select
	d Is the ICR for current fiscal year?	select
	e Are key personnel identified?	select
	Are "other direct cost" itemized by items of work quantity, unit price and total for each item	
	f (EXHIBIT 10-H)?	select
	g Is fixed fee over 15%?	select
4	Audit and review documents before contract execution	
	a Was proposed ICR submittal sent to A&I for acceptance (EXHIBIT 10-K)?	select
	b What is A&I's ICR decision?	select
	c Does the final cost proposal reflect the adjusted or accepted ICR?	select
5	Record of cost/profit negotiations	
	a Did you verify elements of the cost proposal from the top-ranked consultant?	select
	Did you return remaining concealed cost proposals after successful cost negotiation	
	or dispose of in accordance with written policies and procedures approved by Caltrans?	select
	c Did you perform a cost analysis (wage rates, fixed fee, other direct costs, indirect costs and profits)?	select
	d Did you document your profit negotiations?	select
6	Mandatory fiscal and federal provisions (EXHIBIT 10-R) (Federal-funded only)	
	a Are all mandatory fiscal and federal provisions included in contract? (Article IV to XVII)	select
	b What mandatory provisions are not verbatim?	
	c Was Exhibit 10-O2 completed and included in the contract?	select
7.	Specify if sole source:	
	Was a public interest finding (EXHIBIT 12-F) prepared by local agency and approved by DLAE?	select

No.	DESCRIPTION			
8	Was price used as an evaluation factor?	select		
9	What Policies and Procedures have been adopted?select			
	a Date adopted Caltrans procedure (CPM or LAPM Ch.10) (mm/yyyy):			
	b Has Caltrans approved local agency's policies and procedures?	select		
10	Method of payment in contract?select			
11	Does contract awarded match that of solicitation?			
		***************************************		
D.	FOR CONSULTANT CONTRACT AMENDMENT ONLY			
1	Amendment number: 1 1			
2	Start date: 07/27/2018 / End date: 07/26/2019			
-3	Type of original contract: On-call			
4	Was small purchase used for original procurement?	NO		
5	What is A&I's ICR decision?  Accepted Noted			
6	Total amended contract amount: \$3,500,000.00			
7	Description of need for amendment: Contract amount remains the same, not-to-exceed \$3,500,000			
	Contract amount remains the same, not-to-exceed \$3,300,000	); V		
8	Has the scope of work changed?	NO		
9	Does the revised scope of work include a consultant in management support role?			
Ĭ0	Was Exhibit 10-U submitted if there is a consultant in management support role?	NO		

Note: Please submit EXHIBIT 10-C using fillable PDF along with a signed copy via email.

I certify the information I provided on and in connection with this form is true, accurate and complete and supporting documents are filed in our office filing system. I also understand that any false statements or omissions on this document may be grounds for disqualification from federal and/or State funding.

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Greg K. Johnson	06/26/2018	
Local Agency Contract Administrator	Date	_

I have reviewed the Exhibit 10-C Consultant Contract Reviewers Checklist but I have not reviewed the supporting documentation in detail. The Exhibit 10-C checklist appears to have been prepared in accordance with Chapter 10 "Consultant Selection" of the Local Assistance Procedures Manual. I have not conducted a comprehensive review of the supporting documentation and cannot, therefore, attest that there are no errors, ambiguities, or omissions in the Exhibit 10-C checklist. Caltrans assumes no liability for any defect in the Exhibit 10-C by virtue of its review of this checklist.

-Caltrans DLA₽

Trang Nouger 6/26/18

Acceptance Date

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